



**CIL Spending Panel**  
**Tuesday, 29th August, 2023 at 10.00 am**  
**in the Council Chamber, Town Hall, Saturday Market**  
**Place, King's Lynn PE30 5DQ**

**Reports marked to follow on the Agenda and/or Supplementary Documents**

1. **Introduction / Presentation** (Pages 2 - 18)

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# Community Infrastructure Levy (CIL) Spending Panel Meeting

29 August 2023

CIL Monitoring & Compliance Officer – Amanda Driver  
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Borough Council of  
King's Lynn &  
West Norfolk



## CIL Spending Panel - Agenda

1. Introduction
2. CIL Funding Terms & Conditions
3. FY23\_1 Review Funding Applications:
  - FY21/36 West Winch/Setchey - Extend and refurbish the existing football changing rooms £10k
  - FY23\_1/16 Docking Pavilion - £70k
4. FY23\_2 - Review latest round of Funding Applications
5. Next Steps/Future Actions

# 1. CIL Funded Projects - Progress

	Total No Apps	Completed Projects	Active/Part Paid	Open Projects started not paid	Not yet started
FY21	48	39	4	4	1
FY22_1	28	20	5	3	0
FY22_2	39	28	2	6	3
FY23_1	43	14	7	22	
<b>Totals</b>	<b>158</b>	<b>101</b>	<b>18</b>	<b>35</b>	<b>4</b>

## 2. CIL Regulation Requirements

CIL Reg 59 (1) states:

‘A charging authority must apply CIL to **funding the provision, improvement, replacement, operation or maintenance of infrastructure** to support the development of its area’

### 3. Review of CIL Funded Project FY21/36

CIL Governance require commencement within 1 year from funding allocation & completion within 5 years.

On 12/12/2022 the Spending Panel allowed an extension of 6 months up to 12/06/2023, with agreement that if the project does not start the funding will be withdrawn.

This project has not commenced - **Confirm of funding withdrawal by the Panel is sought.**

#### Proposed Project Timescale submitted on Application:

*All construction work is to be put out to competitive tender. The key programme milestones are as follows:*

- *Tender Period - October / November 2021.*
- *Construction Phase - First quarter 2022.*
- *Practical Completion - First Quarter 2023.*

#### CIL Funding Application\_West Winch Changing Rooms

Amount of CIL Funding Allocated	£10,000.00
ID	CIL FY21_1/36
Project Details - Project Name/Title	Extension and Upgrade to Existing Changing Rooms.
Organisation Details - Name of Organisation submitting this application	West Winch and Setchey Parish Council.
Project timescale	All construction work is to be put out to competitive tender. The key programme milestones are as follows: <ul style="list-style-type: none"><li>• Tender Period - October / November 2021.</li><li>• Construction Phase - First quarter 2022.</li><li>• Practical Completion - First Quarter 2023.</li></ul>
Project Progress	Update 6.1.23 - work to begin 1.6.23 07/06/2023 - Reminder sent 21/06/2023 - Delay due to project costing too much. Now hoping to renovate the changing rooms with a smaller, more affordable extension.

# FY23\_1/16 Docking Pavilion - £70k

Latest Funding Application - FY23\_1/16 - For Review:

<b>ID</b>	CIL FY23_1/16
<b>Amount Requested -</b>	£70,000
<b>Project Name/Title</b>	Docking Pavilion
<b>Organisation Details</b>	Docking Playing Fields Management Committee
<b>Scoring Details - Match Funding - Local Support - Timescale</b>	<ul style="list-style-type: none"> <li>Match Funding 14% = 2</li> <li>Local Support - Docking FC, Parish Council, Primary School, Ward Cllr &amp; Survey = 5</li> <li>Timescale 0 - 6 Mnths = 5</li> </ul>
<b>BC Officer Research - Project Research Details: Previous CIL Funding - CIL Parish Payments Received - Development in Area - Planning History -Local Plan Allocations</b>	<ul style="list-style-type: none"> <li><b>Revised submission - previously allocated £50k FY22_2/57 (new pavilion)</b></li> <li><b>Local Plan - Docking is a Key Service Area:</b> <ul style="list-style-type: none"> <li>Docking Allocation G30.1 Off Pound Lane - 20 dwellings</li> </ul> </li> <li>22 CIL Planning Applications with 2 exemptions</li> <li><b>Previous Funding Allocated £5,150:</b> <ul style="list-style-type: none"> <li>FY21_1/47 3 Pond Restoration £3,700                             <ul style="list-style-type: none"> <li>Station Rd &amp; Church Ponds Cleared Phase 1 Completed 18/11/2022</li> </ul> </li> <li>FY21_1/48 Restoration of Grade II listed asset Pound/Cage Restoration £1,450 Completed 15/08/2022</li> </ul> </li> <li><b>CIL Parish payments made £26,623.71</b> <ul style="list-style-type: none"> <li>Spent - Bus Shelter Roof £387.40, SAM2 Machine, posts and brackets £1903, Village Gateways £4164, Kerbing around VG52 £2456</li> <li><b>CIL Parish Fund Unspent £10,335.55</b></li> </ul> </li> <li>FY23_1 CIL Funding Applications Submitted £100,000:             <ul style="list-style-type: none"> <li>FY23_1/16 Renovation of Pavilion - Docking Playing Field Committee £70,000</li> <li>FY23_1/51 MUGA Refurb - Docking FC £30,000</li> </ul> </li> </ul>



# Project Funding

	Allocated	Spend	Allocated Not Spent
FY21/22 Totals	£1,207,813.47	£116,354.13	£1,091,459.34
FY22/23 Totals	£1,434,835.28	£952,258.50	£1,574,036.12
FY23/24 Totals	£84,314.68	£550,825.41	£1,107,525.39
<b>TOTALS</b>	<b>£2,726,963.43</b>	<b>£1,619,438.04</b>	<b>£1,107,525.39</b>
<b>Reserved awaiting TORs</b>	<b>Current Income upto FY22/23</b>	<b>Unallocated remaining Less Reserved</b>	<b>Actual - Unallocated Remaining</b>
£70,000.00	£3,937,307.26	£1,140,343.83	£1,210,343.83





# CIL Infrastructure Funding List - FY 2023

## Infrastructure Projects funding over £30,001

- 18+ Adult Education Infrastructure Projects
- Green Infrastructure Projects
- Leisure Time Activities Infrastructure

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## Infrastructure Projects funding of £2,000 and up to £30,000

- Education – local initiatives
- Health
- Economic Development
- Community Facilities
- Green Infrastructure
- Open Space and Leisure

# FY23\_2 CIL Project Applications

Total Requested £2,305,865.12 For Allocation £1,140,343.83

- Over £30k (Majors) Requested £1,645,503.99
- Up to £30k (Minors) Requested £660,361.13

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	50%	10%	AVAILABLE
Major	£570,171.92	£57,017.19	£627,189.11
Minors	£570,171.92	-£57,017.19	£513,154.72
			Totals £1,140,343.83

Agenda Page	Ref No	Requested£	Parish	Applicant	Project Title	Total Scores
35	67	£534,342.39	Brancaster	Norfolk Coast Path National Trail (hosted by Norfolk County Council)	Closer to Nature	15
40	2	£100,000.00	Watlington	Watlington Parish Council	Watlington Community Sports Pavilion	15
42	50	£100,000.00	North Wootton	West Norfolk Rugby Club Limited	Extend changing facilities	15
44	3	£49,000.00	Snettisham	Snettisham Parish Council	Memorial Field Play Area	15
46	14	£48,586.00	Grimston	Hudson Fen Leisure Ltd (Charity)	Playground Refurbishments	15
48	61	£60,000.00	Shouldham	Shouldham Football Club	Club House	13
50	22	£49,950.00	Heacham	Heacham Parish Council	Recreation Ground New Equipment	13
52	4	£63,180.00	North Runcton	North Runcton Cricket Club	NRCC Accessibility & Inclusivity Upgrade	12
54	58	£300,000.00	Terrington St John	Terrington St John Village Hall	Purchase of former Church as Village Hall	10
56	37	£73,298.00	West Winch	West Winch Parish Council	Car Park Resurfacing	10
58	45	£130,000.00	Upwell	Upwell Playing Field Committee	MUGA	9
60	60	£50,000.00	Marham	Marham Parish Council	Marham Pump Track/ Skateboard park	7
62	64	£87,147.60	Hunstanton	Hunstanton Sailing Club	Accessibility Project	5

Agenda Page	Ref No	Requested£	Parish	Applicant	Project Title	Total Scores	Requested£
66	31	£30,000.00	Kings Lynn	All Saints Church South Lynn	Facilities Project All Saints South Lynn	15	£30,000.00
68	34	£30,000.00	Tilney St Lawrence	Tilney St Lawrence Village Hall	Upgrading of the Village Hall	15	£30,000.00
70	24	£30,000.00	West Dereham	West Dereham Parish Council	West Dereham Playground Project	15	£30,000.00
73	51	£25,000.00	Terrington St Clement	Terrington St Clement Tennis Club	TSCTC Court Surface Renewal	15	£25,000.00
75	11	£25,000.00	Brancaster	National Coastwatch Institution Brancaster	New Station Project	15	£25,000.00
77	65	£22,000.00	North Runcton	West Norfolk LTC	Resurface Hard Tennis Courts	15	£22,000.00
79	66	£14,745.20	South Creake	South Creake Parish Council	Play Area Safety Surfacing	15	£14,745.20
81	23	£10,840.00	Marshland St James	Marshland St James Parish Council	Car Park Refurbishment	15	£10,840.00
83	18	£8,750.00	Outwell	Outwell Parish Council	Trod	15	£8,750.00
84	35	£6,000.00	South Creake	South Creake Tennis Club	SPF 50 Sun awnings	15	£6,000.00
86	59	£5,200.00	Runcton Holme	Runcton Holme Parish Council	Traffic Calming Pinch Point	15	£5,200.00
87	30	£5,000.00	Bircham	Bircham Parish Council	Adult Gym Provision	15	£5,000.00
89	63	£4,498.00	Clenchwarton	Clenchwarton Play Area Regeneration	Play Park Phase 2.1	15	£4,498.00

Agenda Page	Ref No	Requested£	Parish	Applicant	Project Title	Total Scores	Requested£
91	33	£27,000.00	Wiggenhall St Germans	Wiggenhall St Germans Memorial Hall and Playing Field	Ladies Toilets Refurbishment	14	£27,000.00
93	17	£23,000.00	Walpole	Walpole Parish Council	Playground maintenance/repairs	14	£23,000.00
94	52	£15,000.00	Downham Market	Downham Market Town Council	Resurface Memorial Garden Path	14	£15,000.00
96	43	£12,000.00	Castle Acre	Castle Acre Coronation Bowls Club	New toilet facilities & storeroom	14	£12,000.00
98	19	£2,000.00	Crimplesham	Crimplesham PC	defib	14	£2,000.00
99	16	£17,854.00	Hilgay	Hilgay Parish Council	Ten Mile Bank Play Area Redevelopment	13	£17,854.00
101	55	£10,000.00	Heacham	Heacham Parish Council	Saltings & Chalkpit groundworks	13	£10,000.00
103	9	£8,000.00	Downham Market	Downham Market	Open Air Adult Gym	13	£8,000.00
105	32	£5,400.00	Feltwell	Edmund De Moundeford VC PTA	Outdoor Classroom	13	£5,400.00
107	56	£3,688.00	Tilney All Saints	RSPCA Norfolk West	Rehoming Centre LED Lighting Project	13	£3,688.00

Agenda Page	Ref No	Requested£	Parish	Applicant	Project Title	Total Scores	Requested£
109	25	£30,000.00	Kings Lynn	West Norfolk Community Transport Project	Medical Centre Transport	12	£30,000.00
111	54	£25,725.00	Shouldham	Shouldham Bowls and Social Club	Accessible toilets and disabled parking	12	£25,725.00
113	47	£17,335.18	Bircham	Bircham Cricket Club	Cricket Club - New Nets	12	£17,335.18
115	44	£15,900.00	Denver	Denver Playing Field Association	Denver Pavilion Fire Escape Replacement	12	£15,900.00
117	20	£10,000.00	Crimplesham	Crimplesham PC	playground equipment	12	£10,000.00
118	26	£7,000.00	Dersingham	Dersingham Tennis Club	Repair of Court 2	12	£7,000.00
120 4	29	£6,018.63	South Wootton	South Wootton Parish Council	Village Hall Alarm System	12	£6,018.63
122	10	£4,194.00	Grimston	Grimston Cricket Club	New Pitch Covers	12	£4,194.00
124	6	£28,500.00	Denver	Denver VC Primary School	Outdoor Learning Area	11	£28,500.00
126	13	£5,068.00	Hunstanton	RSPCA Norfolk West	Hunstanton Solar	11	£5,068.00
128	28	£3,956.00	North Wootton	North Wootton Parish Council	Village Sign - Repair	11	£3,956.00

Agenda Page	Ref No	Requested£	Parish	Applicant	Project Title	Total Scores	Requested£
130	39	£26,500.00	Kings Lynn	Harding's Pits Community Association	Replace the whale sculpture and shelter	10	£26,500.00
132	53	£15,775.20	Burnham Market	Burnham Market and Norton Village Hall Trust	Roof repairs	10	£15,775.20
134	57	£8,650.00	Ringstead	Ringstead Village Hall (Charity number284104)	Re-decoration Project 2023	10	£8,650.00
136	15	£8,000.00	Docking	Docking Village Hall	Replacement Doors	10	£8,000.00
138	27	£7,750.00	North Wootton	Wootton Park Recreation Association	Wootton Park - Drainage	10	£7,750.00
140	49	£2,630.00	Gayton	Gayton Parish Council	Community Shed for Guides & Rangers Kit	10	£2,630.00
142	38	£5,250.00	Congham	Congham Parish Council	Congham Walk Map	9	£5,250.00
144	7	£20,752.00	Docking	Docking Village Hall	Docking Bowls Clubs improvements	8	£20,752.00
146	46	£19,195.92	Downham Market	Nelson Academy Downham Market	Learning is Natural- Discovery and Sensory Trail	7	£19,195.92
148	40	£17,970.00	Gayton	Gayton Parish Council	Gayton Thorpe Playground	7	£17,970.00
150	36	£4,440.00	West Winch	West Winch Parish Council	Tennis court path	7	£4,440.00
152	62	£28,776.00	Old Hunstanton	Old Hunstanton Village Hall	ROOF REPAIRS	6	£28,776.00

# Next Steps

- Projects over £30k – Cabinet Approval
- Projects up to £30k - Formal notice of Spending Panels Decisions



# Spending Panel – Future Actions

1. Review CIL Income & Expenditure FY22/23
2. Annual Infrastructure Funding Statement
- <sup>17</sup>3. Review Governance 2024
4. Funding application timetable for 2024

# Questions?